

SUBJECT ACCESS REQUEST (RECORD)

Document Control
Barnby Dun Church SAR No:
Date:
Page: 1 of 2

1. DATA SUBJECT DETAILS:

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Current address					
Telephone number:					
Home					
Work					
Mobile					
Email address					
Date of birth					
Details of identification provided to confirm name of data subject (No need to keep these, or copies of these, documents):	Stipulate which 2 forms of ID were produced: <ul style="list-style-type: none">• Passport• Driving licence• Birth certificate				
Details of data requested:					

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Date:

Page: 2 of 2

1.1 DETAILS OF PERSON REQUESTING THE INFORMATION (if not the data subject):

Are you acting on behalf of the data subject with their written consent or other legal authority?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
If 'Yes' please state your relationship with the data subject (e.g. parent, legal guardian or solicitor)					
Please enclose proof that you are legally authorised to obtain this information e.g. letter of authority, letters or official forms addressed to you on behalf of the data subject or power of attorney.					
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other: <input type="checkbox"/>
Surname					
First name(s)					
Current address					
Telephone number:					
Home					
Work					
Mobile					
Email address					

2. DECLARATION

I,, the undersigned and the person identified in (1) above, hereby request that Barnby Dun Church provide me with the data about me identified above.

Signature:

Date:

For applications made by someone other than the data subject, SAR form completed by:

I,, the undersigned and the person identified in (1.1) above, hereby request that Barnby Dun Church provide me with the data about the data subject identified in (1) above.

Signature:

Date: